

2020 Learning & Grading Guidelines for ACT, LEAP & QMC."

How do I earn "proficient" in my classes during Schooling from Home?

Learning Targets:

- **Goal Setting:** I can use strategies and set achievable goals.
- **Focus:** I can use strategies to maintain focus and persevere through challenging tasks.
- **Self-instruction:** I can use strategies to problem solve questions I have when learning.
- **Self-monitoring:** I can reflect on my progress and ask for help as needed.
- **Self-evaluation and Reflection:** I can identify my strengths and weaknesses as a learner.

I can use feedback to improve my learning.

**Communication includes interacting with teachers regarding the learning targets above (email, class discussion, assignment submission)*

	If you are...	Staff will...	Credit Earned?
Proficient	Communicating, engaging in learning tasks, and producing quality work consistently	Utilize strategies below plus: <ul style="list-style-type: none"> • Celebrate students success • Provide leadership/enriching opportunities • Ensure expectations are clear • Help determine if motivation is a factor • Utilize office hour check-ins to support academic needs 	You are demonstrating proficiency in most learning targets. Credit earned.
Approaching Proficient	Communicating, engaging in learning tasks, and producing work inconsistently	Utilize strategies below plus: <ul style="list-style-type: none"> • Celebrate work completion • Continue to connect with check-ins • Support independent work completion with office hours or IA check ins • Help chunk learning tasks and develop realistic goals 	You MAY BE demonstrating proficiency in learning targets depending on what types of assignments are complete. You MAY BE referred for credit intervention plan. Credit MAY BE earned at this time with intervention.
Not Yet Proficient	Communicating but not engaging in learning tasks or completing work	Utilize strategies above plus: <ul style="list-style-type: none"> • Provide positive reinforcement when you do participate • Schedule regular check-ins with support staff • Provide support to make sure technology and google accounts are working properly • Schedule time to walk you through google classroom structure and features • Provide voice and choice in assignments 	You are not demonstrating proficiency in learning targets with inconsistent communication to your teachers. You WILL BE referred for credit intervention plan. Credit MAY NOT be earned at this time.
Not Enough Evidence	Not communicating at all with staff	<ul style="list-style-type: none"> • Reach out to you and your family • Remind you of criteria to earn credit for your courses • Report limited communication to school administration • If limited communication continues, report for wellness check* 	If you are not communicating, we have no evidence of reaching proficiency in learning targets. You WILL BE referred for credit intervention plan. No credit earned at this time.