



**Minutes of the September 24th, 2024 EASTCONN Board of Directors' Meeting
IN-PERSON and ZOOM**

Roll Call of Board Members:

Michael Morrill, Putnam
Justin Phaiah, Brooklyn
Katherine Paulhus, Mansfield
Sonia Greene, Woodstock
Terry Cote, Eastford – ZOOM
Maryellen Donnelly, Hampton
Amy Blank, Union
Barbara Riley, Pomfret

EASTCONN Staff Present: Eric Protulis, Carol Klemyk, Melanie Marcaccio, Brian Greeneleaf, Shawn Brodeur, Laura Lybarger, Kristin Hempel, Amy Margelony, Dona Prindle, Andy DePalma, Diane Gozemba, Ravit Stein, Larisa Carr – ZOOM.

The Board Meeting was called to order at 5:35 pm by Board Chair, Justin Phaiah

Pledge of Allegiance

Additions to the Agenda - None

Audience with Citizens – None

Approval of minutes – one motion to approve all minutes as presented on the motion document:

MOTION: Katherine Paulhus motioned to approve the minutes of the Board of Directors' August 2024 meeting with one correction; approve the minutes of the September 2024 Facilities Sub-Committee meeting; approve the minutes of the September 2024 Finance Special Board Meeting.

SECOND: Amy Blank

VOTE: Unanimous

ABSTENTIONS: None

Approval of Policies – first read was done at the August Board Meeting

- **Policy 1002.1.1 Possession of Deadly Weapons or Firearms**

- Policy 1008.1.1 Administrative Regulations Regarding Sexual Offenders
- Policy 1009.1.1 Prohibition Against Smoking
- Policy 4010.2.1 Fingerprint-Based Criminal History Record Information checks (CHRI)
- Policy 4013.1.1 Hiring of Certified Staff
- Policy 4014.1.1 Hiring of Non-Certified Staff

Discussion around the procedures for these policies – creating new re-structuring

MOTION: Katherine Paulhus motioned to approve all the Policies

SECOND: Sonia Greene

VOTE: Unanimous

ABSTENTIONS: None

SUB-COMMITTEE REPORTS:

Policy: Sub-committee did not meet

Facilities:

- Visited the ACT Magnet School in Willimantic
- Discussed Upcoming projects
- Talked about the two grants that EASTCONN was awarded for some of the projects at ACT:
Magnet School Capital Improvement Grant and the HVAC Indoor Air Quality Grant Program for Public Schools

Finance:

Finance Updates from Eric Protulis and Brian Greenleaf:

- Discussion around approval of minutes from the Sub-Committee meetings
- Revised budget template – rolled out in two stages. First is revenue the second is expenditures.
- Indicate opportunities for Agency growth and present that to the Board
- Part of the logistics is to disassemble and reassemble the reports and present audit information on a monthly basis
- Discussion around guideposts and CORE services and engage the area Superintendents in this conversation
- ECHIP status
- Started doing a deep dive into transportation budgets – emphasis on the ED021 report
- Engage in conversations with legislators
- Plan the fiscal goals and do this with minimal disruption to our districts and customers
- Updates on status of the grants and how that revenue is presented
- RESC Alliance political connections and having discussions around funding for Magnet Schools

Head Start Updates:

- Presented the Annual Report
- Discussed the area of GOALS – have made a lot of progress – especially around building connections and supports both externally and internally
- Community Awareness
- Growth access the readiness domains

- Home-based slots have decreased
- Regional conversations at October 22 conference

NEW BUSINESS:

Enrollment Report:

- Holding steady right now
- Reduction at NRP and increases at EVC

Division Director’s Report and Updates and Executive Director’s Updates:

- Magnet Schools October 1st census deadline
- Directors are doing a lot of cross division work
- Taking Leadership into the BCBA realm (Board Certified Behavioral Analyst)
- Discussions with EWIB Around youth employment
- Leading and Learning Division – merger of two departments – Ravit is the Director
- Magner schools are now under Amy’s direction
- Three months ahead with the audit than where we have been in the past
- Positive comments to the Facilities team for the work they have completed at AC

HR Report:

- Movements within programs
- Significant impact since we revised titles in August – a positive impact on our hiring procedures

STRATEGIC PLAN PRESENTED:

Diane Gozemba
 Ravit Stein
 Kristin Hempel
 Dona Prindle

Consent Agenda:

One motion to approve all items on the Consent Agenda:

- **Field Trip for ACT Choir to Canada**
- **Authorization Signatures Change Form for Child Nutrition Programs Reports**
- **Board to create and Ad Hoc Committee to determine process to evaluate the Executive Director**

MOTION: Katherine Paulhus motioned to approve all items on the Consent Agenda

SECOND: Amy Blank

VOTE: Unanimous

ABSTENTIONS: None

The meeting adjourned at 7:22 pm

Respectfully Submitted

Carol Klemyk