

Board of Directors' Meeting February 27, 2024

Roll Call of Board Members:

Justin Phaiah, Board Chair – Brooklyn
Michael Morrill – Putnam
Maryellen Donnelly – Hampton
Katherine Paulhus – Mansfield
Barbara Kelley – Pomfret
Terri Cote – Eastford
Sonia Greene- Woodstock
Jennifer Beausoleil- Coventry

EASTCONN Staff Present: Eric Protulis, Claudia Izzi, Patricia Proctor, Kristin Hempel, Dona Prindle, Diane Dugas, Laura Lybarger, Kim Mansfield, Emily Hayden, Suzanne Michaud, Jennifer Snyder, Larisa Carr, Kim Bush

The Board Meeting was called to order at 5:32pm by Board Chair, Justin Phaiah

Pledge of Allegiance

Additions to the Agenda:

Audience with Citizens: None

Board Chair recommended re-ordering of agenda items and Board consented.

The complete presentation is available on the Board of Director's shared drive Presentation "Agency Collaborations, New Grant Dollars, and Key Community Partners", Kimberly Mansfield, Emily Hayden and Suzanne Michaud, Head Start Program
Take Action:

Increasing Educator Diversity Plan (IED)- Eric presented the EASTCONN IED and actions that will be taken to increase our diversity of workforce.

MOTION: Katherine Paulhus motioned to Approve the EASTCONN Increasing Educator Diversity Plan and to authorize the Executive Director to make changes to the Increasing Educator Diversity Plan in future years as deemed necessary to further the goals and priorities of EASTCONN while providing progress reports on the plan to the EASTCONN Board of Directors.

SECOND: Jen Beausoleil

VOTE: APPROVED

ABSENTIONS: Maryellen Donnelly

Motion to Approve HR Policy Second Read

MOTION: Sonya Greene motioned to approve HR Policies as read:

- 9A- Alcohol and Tobacco and Drug-free Workplace Policy (#4002.1.1)
- 9B- Personnel- Non-Discrimination Policy (#4016.1.1)
- 9C- Personnel- Section 504-ADA Policy (#4019.1.1)
- 9D- Students- Non-Discrimination (Students) Policy (#5017.1.1)
- 9E- Personnel- Use of EASTCONN Resources Property Policy (#4009.2.1)
- 9F- Request for Reasonable Accommodations Form_EASTCONN_2022.1.25

SECOND: Katherine Paulhus

VOTE: Unanimous

ABSTENTIONS: None

Approval of minutes: One motion to approve all minutes with clerical edits on the motion document:

MOTION: Katherine Paulhus motioned to approve the minutes of the Board of Directors' January 2024 meeting, approve the minutes of the Policy Sub-Committee 2/15/24, approve the minutes of the Facilities Sub-Committee meeting 2/15/2024; approve the minutes of the Finance Sub-Committee meeting 2/14/24 (approved with some minor grammatical corrections noted in session)

SECOND: Sonia Greene

VOTE: Unanimous

ABSTENTIONS: None

SUB-COMMITTEE REPORTS:

Policy:

New policies submitted for 1st read. Read as follows:

- Personnel- Reports of Suspected Abuse or Neglect of Children or Reports of Sexual Assault of Students by School Employees (#4005.1.1)
- Students- Child Abuse and Assault Response Policy and Reporting Procedure (#5005.1.1)

Facilities:

- Eric and Shawn presented at the Planning and Zoning meeting in Hampton (2/19). Requested a preliminary hearing for the Hampton Property. Questions from Planning and Zoning were focused on ingress and egress to the property from Route 6.

Finance:

- Working budget as of Jan 31 2024.
- Met with all directors and identified open positions that will not be filled in this fiscal year. Those positions will be removed from budget, reducing expenses.

Head Start Updates:

- Update was given by Kim Mansfield
- The complete Head Start monthly packet is available on the Board of Director's shared drive.

New Business

- Enrollment Report
 - Anticipated higher #s at QMC, need to review and confirm January #s
- Division Directors' Report
 - Para professional training, additional in district training
 - Transitional curriculum be developed by EASTCONN
 - Publication Op-ed piece with Eric and Kristin about Disconnected Youth.
- Additional Finance updates
 - Auditors last visit anticipated to be middle of March
- Human Resources Report
 - Lost staff in Bridges and Transportation
- Executive Director Report
 - 1303 grant to help with purchase of Wescott road. Discussed how using federal dollars for purchase mean federal interest.

Presentation- "EASTCONN Budget Process Review", Eric Protulis

- The complete presentation is available on the Board of Director's shared drive.

The Board of Directors adjourned at 7:20pm

Respectfully Submitted,

Claudia Izzi
EASTCONN Board of Directors
Recording Secretary