



Where Learning Comes to Life

## EASTCONN BOARD OF DIRECTORS' MEETING AGENDA

**Date:** Tuesday, April 23, 2024  
**TIME:** 5:30 pm  
**Location:** EASTCONN Offices in Hampton and ZOOM

1. Call to Order
2. Pledge of Allegiance
3. Roll Call of Board Attendees
4. Additions to the Agenda
5. Audience with Citizens
6. Approve the Minutes of the Meetings:  
**TAKE ACTION:**
  - 6A - Minutes of the Board of Directors' March 2024 Board Meeting  
**TAKE ACTION**
  - 6B – Minutes of the Finance Sub-Committee Meeting -4/10/2023  
*\* Facility and Policy Sub-Committee did not meet in April*
7. Approve the HR Policy Revisions:  
**TAKE ACTION**  
**HR Policy 2<sup>nd</sup> read from March 26, 2024 packet:**
  - Personnel: Code of Ethics and Professional Responsibility for Personnel (4006.1.1 )
  - Personnel: Nepotism (4015.1.1)
  - Business: Purchasing/Procurement (3006.1.1)

8. Sub Committee Reports:

- 8A – Policy – updates from Eric, Maryellen Donnelly and Katherine Paulhus
- 8B – Facilities – updates from Eric and Shawn
- 8C - Finance Report – updates from Eric and Pat and Budget Overview

9. Updates from Head Start – Kim Mansfield Item

- 9A– Head Start Packet

10. Executive Director Financial Updates

- On March 5<sup>th</sup>, the Board of Directors, via e: vote approved the new loan terms with Jewett City Savings Bank.

**TAKE ACTION**

- 10A- Presentation- “EASTCONN FY25 Budget”, Eric Protulis

11. Consent Agenda

**TAKE ACTION**

- 11A–Approve Renewal and Continuation of the 2023-2024 Program Enhancement Project Grants (PEP) as presented
- 11B– Approve RUS-DLT FY 24 Grant from the Rural Development office at the US Department of Agriculture

12. New Business:

- 12A – Enrollment Report
- 12B - Division Directors’ Report
- 12C – Additional Finance updates from Eric and Pat
- 12D – Human Resources Report
- 12E – Executive Director Report

13. Executive Session, if needed.

**Adjournment**