

**Minutes of the August 23<sup>rd</sup>, 2022, EASTCONN Board of Directors' Meeting  
IN-PERSON and ZOOM attendance**

**Roll Call of Board Members:**

**In-Person**

Joan Trivella, Woodstock Academy  
Herb Arico, Willington  
Michael Morrill, Putnam  
Sonia Greene, Woodstock  
Maryellen Donnelly, Hampton  
Rod Perry, Scotland

**On Zoom:**

Justin Phaiah, Brooklyn  
Katherine Paulhus, Mansfield  
Amy Blank, Union  
Terry Cote, Eastford

**EASTCONN Staff Present:** Carol Klemyk, Eric Protulis, Melanie Marcaccio, Kristen Hempel, Kim Bush, Diane Dugas, Amy Margelony, Sharlene Edwards, Shawn Brodeur, Andy DePalma, Diane Gozemba, Larisa Carr, Heather Plourde, Rich Tariff

**The Board Meeting was called to order at 5:32 pm by Board Chair, Joan Trivella**

**Approval of minutes – one motion to approve all minutes on the motion document:**

**MOTION:** Maryellen Donnelly motioned to approve the minutes of the following meetings:  
June 21<sup>st</sup>, 2022 Full Board Meeting, June 28<sup>th</sup>, 2022 Full Board Meeting, July 14<sup>th</sup>, 2022, Full Board Meeting

**SECOND:** Sonia Greene

**VOTE:** Unanimous

**ABSTENTIONS:** Herb Arico and Katherine Paulhus

Additions to the Agenda: None

Audience with Citizens: None

## **SUB-COMMITTEE REPORTS:**

### **Policy:**

- No report – Policy sub-committee meetings are scheduled for 9/1 and 9/14

### **Finance:**

- No report – Committee did not meet – no Business Manager – no CFO in place at this time  
Discussion followed

### **Facilities:**

- Committee met on August 4th:
  - Overview of the Capital Budget Plan
  - Reviewed completed projects for last year
  - Discussion around the status of EASTCONN's financials
  - Next meeting is on September 15th

### **Head Start Updates:**

- Enrollment looks great for the beginning of the school year
- Openings in the home-based programs
- Introducing two supplemental curriculums
- Active with trainings
- Social Emotional Learning component is very big for families
- First year COVID babies are coming into the program
- Staffing levels are good

### **Enrollment Report:**

Clinical programs are down staff – students are on a wait list to enroll

Working around the mental health of students and scrambling to fill the open positions for Related Services

### **Discussions:**

Need to fill the positions at CDT's soon – these programs are revenue generators

Discussion around capturing a greater applicant pool

Create a comprehensive program for recruitment and retention and align this to EASTCONN's mission

Further discussions at the Board Retreat

RTS now called ETA – EASTCONN Transition Academy

Commerce now called Bridges Community Schools

### **Division Director's Report and Updates:**

#### **Updates from the Executive Director:**

- Meetings with five superintendents in the area
- Will schedule individual meetings with all Board Members
- A post pandemic renewal phase
- Discussion of the meeting with EWIB

- Will schedule office hours at each site for open meetings with staff members
- Discussed Transportation
- Several meetings with the representatives from Berkshire Bank around the line of credit and financial structures
- Interviews on Friday for the CFO position
- Discussion around the end of year budget and Audits
- ECHIP payments that are due
- Money due from the state is coming in very slowly
- Present the Audit results to the Board
  
- Directors' Reports – add a challenge piece each month
- Will need to review the Technology Policy – due to the malware attack
- QMC bus schedule change
- Governing Boards of the Magnets

#### **HUMAN RESOURCES REPORT:**

- Three months of reports – due to the malware attack and lost files
- Reviewed all the platforms they are advertising on

#### **Proposed Board Retreat:**

- Develop a retreat around all these topics
- Understanding their role as a Board of Directors
- What EASTCONN is and what EASTCONN wants to be
- Carol will create a doodle poll with dates and distribute

#### **CONSENT AGENDA:**

- **Approve the updated policies that were presented as first read at the June 2022 meeting**
- **Approve the CSDE Authorized Signatures Change Form**
  
- **Approve the consent agenda as one item:**

**MOTION:** Maryellen Donnelly motioned to approve the Consent Agenda as presented – review the Technology Policy

**SECOND:** Sonia Greene

**VOTE:** Unanimous

**ABSTENTIONS:** None

#### **Motion to Adjourn:**

**MOTION:** Herb Arico motioned to adjourn the meeting at 7:22 pm

**COND:** Maryellen Donnelly

**VOTE:** Unanimous

**ABSTENTIONS:** None

Respectfully Submitted

Carol Klemyk