

August 27th , 2019 - EASTCONN Executive Committee Meeting held at the EASTCONN Central Office, 376 Hartford Turnpike (Route 6) in Hampton, CT.

Present:

Michael Morrill, Putnam

Terry Cote, Eastford

Amy Blank, Union

Anne Stearns, Scotland

Katherine Paulhus, Mansfield

Valerie May, Pomfret

Joan Trivella, Brooklyn

Maryellen Donnelly, Hampton

Judy Benson-Clarke, Region #8

Walt Petruniw, Canterbury

EASTCONN Staff Present: Gary Mala, Teddie Sleight, Ann Milette, Melanie Marcaccio, Rich Tariff, Diane Gozemba, John Baskowski, Jen Miles, Don Skewes, Heather Plourde, Diane Dugas, Christine Homa, Joni Weglein, Becky Breen

1. **The meeting was called to order** at 5:32 pm by Joan Trivella.

2. **Approval of minutes:**

MOTION: Maryellen Donnelly moved to approve the minutes of the May 2019 meeting

SECOND: Michael Morrill

VOTE: Unanimous

ABSTENTIONS: Anne Stearns

3. **Additions to the Agenda:** None

4. **Audience with Citizens:** None

5. **EASTCONN Excellence Awards** – will start at September 2019 meeting

6. Policy Committee updates -- almost done with 5000 series will move on to 6000 series soon

7. Finance and Facilities Committee updates:

Purchased 21 used buses - financed 75% at 4.05% over a 5 year term. Also purchased transportation facility; will add extension to the building - reviewed all this information with the sub-committees and decided to proceed with purchase. The cash outlay is comparable to what is paid in rent. Will not have to continue to pay ongoing debt service – 10% of rent paid is subtracted from selling price of property. Joan Trivella asked what does the model look like in terms of revenue; are new towns paying for bus service? We do have some new contracts. Yes we have picked up some new districts that will be using EASTCONN for transportation services. The current transportation facility has 3 bays – but none will fit a bus – we will do the renovations to the facility now that we own it. Discussion followed around students that leave EASTCONN schools.

8. **Old Business:**

Head Start Updates:

Enrollment is at 97%; Windham has a lot of vacancies; they have a lot of action plans in place for this program. Good progression of completing goals for families. See the full report in the

packet – the one with a color graph by location. You can see health issues are a significant need in North Windham; also looking for housing and safe environment and parenting skills; developed a matrix that they will be implementing with families; this is part of goal settings and assessment. Also working with the families on job training programs. Discussion followed around undocumented individuals.

13. New Business

EASTCONN's Program's Enrolment Summary Report:

Will provide this report at every monthly Board meeting. This month's is included in your packet. The Board asked for a report – what does it look like compared to last year? We will provide a report every month around enrollment and retention.

Executive Director's Report:

Executive Director Mala reviewed and highlighted key points:

Updates Included:

BOE Superintendents and Board Chairs that met with State Rep Doug Dubitsky in August; another session is scheduled for September 26th – 5:30 – 7:30 pm. Discussion followed around these sessions and the northeast area districts

Personnel Report:

- Review and discuss the report for May 2019 – August 2019

Financial Reports and Updates:

Looking at a deficit for FYE 2018-2019 due to transportation and QMC. Birth to Three exceeded their revenues by \$364,000. Discussion followed

14. Approval of Collaborative Grant Application to the Hartford Foundation for Public Giving

MOTION: Mike Morrill moved to approve the Collaborative Grant Application to the Hartford Foundation for Head Start as presented
SECOND: Terry Cote
VOTE: Unanimous
ABSTENTIONS: None

15. Approval of Amended Policies as presented (first read was approved at May 2019 meeting)

MOTION: Anne Stearns moved to approve the amended policies as presented
SECOND: Maryellen Donnelly
VOTE: Unanimous
ABSTENTIONS: None

16. Approval of Update of Corporate Resolution

MOTION: Anne Stearns moved to approve the updated of the Corporate Resolution
SECOND: Katherine Paulhus
VOTE: Unanimous
ABSTENTIONS: None

17. MOTION: Maryellen Donnelly moved to enter into Executive Session at 6:40 pm
The Board invited Gary Mala, Executive Director to join Executive Session at 7:20 pm
SECOND: Terry Cote
VOTE: Unanimous
ABSTENTIONS: None

Anne Stearns left Executive Session at 8:00 pm.

The Board exited Executive Session at 8:10 pm

18. Adjournment:
MOTION: Michael Morrill moved to adjourn the meeting at 8:11 pm
SECOND: Katherine Paulhus
VOTE: Unanimous
ABSTENTIONS: None

Respectfully submitted,

Carol A. Klemyk
Executive Assistant