

**March 26<sup>th</sup>, 2019 - EASTCONN Executive Committee Meeting** held at the EASTCONN Central Office, 376 Hartford Turnpike (Route 6) in Hampton, CT.

**Present:**

Michael Morrill, Putnam

Terry Cote, Eastford

Amy Blank, Union

Anne Stearns, Scotland

Katherine Paulhus, Mansfield

Valerie May, Pomfret

Herb Arico, Willington

Joan Trivella, Brooklyn

Maryellen Donnelly, Hampton

Judy Benson-Clarke, Region #8

Walt Petruniw, Canterbury

**EASTCONN Staff Present:** Gary Mala, Carol Klemyk, Teddie Sleight, Ann Milette, Melanie Marcaccio, Rich Tariff, Diane Gozemba, Eric Protulis, John Baskowski, Alice Beaudreau, Jen Miles, Kurt Mias, Don Skewes, Heather Plourde, Diane Dugas, Ravit Stein

**1. The meeting was called to order** at 4:05 pm by Herb Arico.

**2. Approval of minutes:**

**MOTION:** Terry Cote moved to approve the minutes of the February 2019 meeting

**SECOND:** Maryellen Donnelly

**VOTE:** Unanimous

**ABSTENTIONS:** Walt Petruniw, Valerie May, Judy Benson-Clarke, Joan Trivella

**3. Additions to the Agenda:** Add all items to Agenda under New Business:

Date and time of CABE Training

Facilities Subcommittee

Executive Committee Membership

**MOTION:** Joan Trivella moved to add the items to Agenda under New Business

**SECOND:** Herb Arico

**VOTE:** Unanimous

**ABSTENTIONS:** None

**4. Audience with Citizens:** None

**5. EASTCONN Excellence Awards - Special Services**

**6. Correspondence:** See attached letter for Board Recognition Month

**7. EASTCONN Foundation Update:**

Received confirmation from Secretary of State that our request to establish a Foundation has been approved. We just received our federal tax ID number - the next step is to apply for CT tax number - and also apply for tax exemption status with IRS. We will also Establish a separate Board of Directors for the Foundation.

**8. Policy Committee updates --** almost done with 5000 series will move on to 6000 series soon

**9. Finance Committee updates -** discussion followed - see handouts prepared by CFO, John Baskowski

**10. Review of 2019-2020 Proposed Budget:**

**MOTION:** Terry Cote moved to table and move the 2019-2020 Proposed Budget as presented to the April meeting.  
**SECOND:** Anne Stearns  
**VOTE:** Unanimous  
**ABSTENTIONS:** None

**11. Remove 2019-2020 Budget from Consent Agenda:**

**MOTION:** Katherine Paulhus moved to remove budget from the Consent Agenda  
**SECOND:** Anne Stearns  
**VOTE:** Unanimous  
**ABSTENTIONS:** None

**12. Old Business:**

Head Start Updates:

Attendance/Enrollment/Meals: Reviewed and discussed noting enrollment has become consistent; this month Head Start is full this month; Early Head Start only has one spot open.

Monthly program update: Discussed the observation tool that they use to measure preschool classrooms in three areas. Five observers do this for the whole Northeast Area.

Discussed school readiness scores. Significant increases related to Executive Function Work that is done.

Classrooms use standardized assessments discussed teacher sensitivity and how they respond to students. Coaching is also a part of the Head Start Program to enhance skills.

**13. New Business**

Executive Director's Report:

Executive Director Mala reviewed and highlighted key points:

Updates Included:

- New format for report and calendar
- Cover sheet has the highlights
- ROI student summary report - highlights how students benefit from our services
- Mid year summary of data acquisition plans
- Tutoring Center is well under way
- LEAP is a reality - 34 students enrolled to date

Legislative Update:

Executive Director Mala led the discussion around the RESC Alliance

Legislative Priorities - some highlights:

- Public Hearing process is over
- Commission will be set up for regionalization - a rep from each RESC will serve on the committee

Personnel Report:

- Review and discussion around the hiring of new employees

**14. Approval of By-Laws for Head Start:**

**MOTION:** Joan Trivella moved to approve the By-Laws for Head Start as

**SECOND:** presented  
**Judy Benson-Clarke**  
**VOTE:** Unanimous  
**ABSETNTIONS:** None

**15. Approval of Program Enhancement Project Grants for Adult Ed for up to approximately \$270,000 for the 2019-2020 year.**

**MOTION:** Joan Trivella moved to approve the PEP Grants for Adult Ed  
**SECOND:** Anne Stearns  
**VOTE:** Unanimous  
**ABSTENTIONS:** None

**16. Facilities Sub-Committee:**

Establish a Facilities Sub-Committee for the work around acquisitions and current leases.  
Walt Petruniw, Amy Blank and Mike Morrill volunteered to serve on the committee

**17. Executive Committee Membership:**

Executive Committee is composed of 12 voting members; two of those members have not attended EASTCONN's Board Meetings for a period of approximately two years. The Board suggested that a communication be sent to both the Superintendent and the Board Member to see if the individuals desire to stay on the EASTCONN Board.

**MOTION:** Walt Petruniw moved to have the Chairman of the Board work with the Executive Director to send communication to both Windham and Coventry inquiring about the status of those individuals on the EASTCONN Board  
**SECOND:** Joan Trivella - Joan also stated that a "no response" constitutes vacating of the seat  
**VOTE:** Unanimous  
**ABSTENTIONS:** None

**18. Consent Agenda - approval of positions:**

**MOTION:** Katherine Paulhus moved to approve the following Items on the Consent Agenda:  
Approval of first read of amended policies (see listing)  
Director of Research, Development and Innovation - this position was already established - this is approval of title change  
Review and approval of Cooperative Purchasing Clerk  
Review and approval of Electrician  
Review and approval of Plumber  
Review and approval of HVAC Technician  
**SECOND:** Herb Arico  
**VOTE:** Unanimous  
**ABSTENTIONS:** None

**Adjournment:**

**MOTION:**

**SECOND:**

**VOTE:**

**Herb Arico motioned to adjourn the meeting at 5:39 pm**

**Terry Cote**

**Unanimous**

Respectfully submitted,

Carol A. Klemyk  
Executive Assistant

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Approval of First Read of Amended Policies:

5131.6	Alcohol Use, Drugs, Tobacco
5131.62	Steroid Use
5131.7	Weapons and Dangerous Instruments
5131.8	Out of School Misconduct
5131.9	Gang Activity or Association
5131.91	Conduct - Hazing
5132	Dress and Grooming
5134	Married/Pregnant Students
5136	Foreign Students Attending Schools
5141.22	Communicable and Infectious Diseases
5141.24	Students/Staff with HIV, ARC or AIDS
5141.3	Health Assessments and Immunizations
5141.6	Crisis Response/Crisis Management Plan

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