

**September 25<sup>th</sup>, 2018 - EASTCONN Executive Committee Meeting** held at the EASTCONN Central Office, 376 Hartford Turnpike (Route 6) in Hampton, CT.

**Present:**

Michael Morrill, Putnam	Herb Arico, Willington
Katherine Paulhus, Mansfield	Joan Trivella, Brooklyn
Valerie May, Pomfret	Terry Cote, Eastford
Amy Blank, Union	Walt Petruniw, Canterbury
MaryBeth Malin, Griswold	Maryellen Donnelly, Hampton

**EASTCONN Staff Present:** Gary Mala, Carol Klemyk, Teddie Sleight, Diane Gozemba, Melanie Marcaccio, Rich Tariff, Beth Desjardin, Heather Plourde, John Baskowski, Don Skewes, Scott Nierendorf

**Also present:** Representative (Nick Caruso) from CABE

**1. The meeting was called to order** at 4:07 pm by Herb Arico.

**2. Approval of minutes:**

<b>MOTION:</b>	Joan Trivella moved to approve the minutes of the August 2018 meeting
<b>SECOND:</b>	Terry Cote
<b>VOTE:</b>	Unanimous
<b>ABSTENTIONS:</b>	Herb Arico and Maryellen Donnelly

**3. Additions to the agenda:** None

**4. Audience with citizens:** None

**5.** EASTCONN Excellence Awards - T and L and Human Resources

**6.** Power Point presentation of EASTCONN program and services 2017-2018 highlights

**7.** Policy Committee updates

**8.** Finance Committee updates

**9. Old Business:**

Head Start Updates:

Diane Gozemba presented updates on the Policy Council meeting:

- Center Reports
- Demographics
- Financial Reports
- Attendance and Enrollment
- Meal Counts

**10. New Business**

Executive Director's Report:

Executive Director Mala reviewed and highlighted key points

Legislative Update:

Executive Director Mala led the discussion on activity on the legislative front

Personnel Report:

Report presented and discussion followed

Financial Report:

CFO, John Baskowski provided an update on various financial related topics, including: an update of the FY 17/18 financial audit. New budget development process, as well as an update on the general fund pre-audit fund balance as of 6/30/18. Additionally the status of the FY 18/19 operating budget was discussed.

**11. To approve consideration and first read of amended policies: 5113/5113.1/5117**

**MOTION:** Maryellen Donnelly motioned to approve first read of above policies  
Except for 5117 - sub-committee will review before final vote  
**SECOND:** Katherine Paulhus  
**VOTE:** Unanimous  
**ABSTENTIONS:** None

**12. To approve amended policies: 5000/5111/5111.1/5112**

**MOTION:** Maryellen Donnelly motioned to approve the above policies  
**SECOND:** Joan Trivella  
**VOTE:** Unanimous  
**ABSTENTIONS:** None

**13. To approve the field trip for ACT students to Canada**

**MOTION:** Herb Arico motioned to approve the field trip  
**SECOND:** None - not advanced

**14. To approve the field trip for ACT students to Canada**

**MOTION:** Joan Trivella motioned to approve the amended original motion with  
consideration that all logistics have been put in place and approved by  
Executive Director  
**SECOND:** Katherine Paulhus  
**VOTE:** Unanimous  
**ABSTENTIONS:** None

**15. To approve the field trip for ACT students to NYC**

**MOTION:** Katherine Paulhus motioned to approve the field trip for ACT students to NYC  
**SECOND:** Joan Trivella  
**VOTE:** Unanimous  
**ABSTENTIONS:** None

**16. Adjournment:**

**MOTION:** Herb Arico motioned to adjourn the meeting at 5:35 pm  
**SECOND:** Joan Trivella  
**VOTE:** Unanimous

Respectfully submitted,

Carol A. Klemyk  
Executive Assistant