

October 22nd , 2019 - EASTCONN Executive Committee Meeting held at the EASTCONN Central Office, 376 Hartford Turnpike (Route 6) in Hampton, CT.

Present:

Valerie May, Pomfret
Joan Trivella, Brooklyn
Amy Blank, Union
Herb Arico, Willington
Katherine Paulhus, Mansfield

Judy Benson Clarke, Region #8
Anne Stearns, Scotland
Maryellen Donnelly, Hampton

EASTCONN Staff Present: Gary Mala, Teddie Sleight, Ann Milette, Melanie Marcaccio, Diane Gozemba, John Baskowski, Don Skewes, Diane Dugas, Christine Homa, Joni Weglein, Heather Plourde, Ravit Stein, Amy Margelony

1. The meeting was called to order at 5:33 pm by Herb Arico.

2. Approval of minutes:

MOTION: Joan Trivella moved to approve the minutes
of the September 2019 meeting
SECOND: Maryellen Donnelly
VOTE: Unanimous
ABSTENTIONS: None

3. Additions to the Agenda: None

4. Audience with Citizens: None

5. EASTCONN Excellence Awards – 2 teachers from Special Services

7. Policy Committee updates – have finished 5000 series – now will start with 6000 series

8. Finance Committee updates:

SEE HAND OUT

The Finance Committee met last week. Reviewed the status of the completed financial audit by Blum Shapiro – very good report no major issues found with the audit. Also reviewed the Agency's financial status for 2019-2020. The Agency has booked 56% of the annual budgeted revenue to date. In the process of mitigating the deficit at this time. Operating cash is at \$950K.

9. Facilities Committee updates:

EASTCONN now owns the transportation building on Route 6 in Columbia. We will start to make improvements to the existing structure. Facilities committee meets on September 25th to review all 17 sites and future implications related to each site. Transportation department is expanding into the future.

10. Old Business:

Head Start Updates:

Diversity in programs is over 50 percent. Also serving smaller districts in our programs – they are joining the larger communities. Policies and procedures already approved by policy council. Met all NAEYC criteria – overall the reports are all very favorable. The report addresses what we do well in our program – what makes our program stand out: executive functioning, working with children that have trauma, targets classroom.

11. New Business

EASTCONN's Program's Enrollment Summary Report: (see handout)

- Will provide this report at every monthly Board meeting. This month's is included in your packet. We will provide a report every month around enrollment and retention.

Executive Director's Report:

- Executive Director Mala reviewed and highlighted key points in anew abbreviated version.

Personnel Report:

- Review and discuss the report for September 2019

12. Approval of First Read of Policies:

5142.231 – Students Personnel – Psychotropic Drug Use

5142 – Student Safety

5142.1 – Students – relations with noncustodial parents

MOTION: Walt Petruniw moved to approve the first read of polices as presented

SECOND: Joan Trivella

VOTE: Unanimous

ABSTENTIONS: None

13. Approval of CAFP Grant for Head Start for their Food Program Application

MOTION: Joan Trivella moved to approve the CACFP Grant Application for Head Start

SECOND: Terry Cote

VOTE: Unanimous

ABSTENTIONS: None

14. Approval of AQIS Individualized Assistance for Head Start

MOTION: Maryellen Donnelly moved to approve AQIS Individualized Assistance for Head Start

SECOND: Joan Trivella

VOTE: Unanimous

ABSTENTIONS: None

15. Adjournment:

MOTION: Herb Arico moved to adjourn the meeting at 6:49 pm

SECOND: Katherine Paulhus

VOTE: Unanimous

ABSTENTIONS: None

Respectfully submitted,

Carol A. Klemyk
Executive Assistant