



**Minutes of the January 26th, 2021, EASTCONN Executive Committee Meeting
ZOOM MEETING**

Present: Roll Call of Board Members:

Terry Cote, Eastford	Valerie May, Pomfret
Rod Perry, Scotland	Michael Morrill, Putnam
Maryellen Donnelly, Hampton	Lydia Rivera-Abrams, Killingly
Joan Trivella, Woodstock Academy	Judy Benson-Clarke, Region #8
Herb Arico, Willington	Sonia Greene, Woodstock
Katherine Paulhus, Mansfield	Amy Blank, Union

EASTCONN Staff Present: Gary Mala, Carol Klemyk, Rich Tariff, Melanie Marcaccio, Joni Weglein, Ed Martin, Kim Bush, Diane Dugas, Diane Gozemba, Amy Margelony, Heather Plourde

The Board Meeting was called to order at 5:32 pm by Board Chair, Joan Trivella

No Pledge of Allegiance

Approval of minutes:

MOTION:	Herb Arico motioned to approve the minutes of the November 2020 meeting as presented
SECOND:	Amy Blank
VOTE:	Unanimous
ABSTENTIONS:	None

Additions to Agenda: None

Audience with Citizens: None

Committee Reports:

Policy:

The Policy sub-committee met in December and January and continued to work on the 6000 series. It was a very productive session. The evidence of work is the First Read of Policies and Approval of Updated Policies on the Consent Agenda.

Facilities:

All site visits have been postponed due to COVID. We will discuss locations for our Autism Program in Killingly later in the meeting.

Finance:

The Finance Sub-committee met on January 21st. The committee reviewed all financials. Also will be doing a cash forecast through June 2021. These final numbers could go up or down based on historical receivables.

Updates from Head Start:

The end of the fiscal year is January 31st. Will be carrying some funds forward to use towards playgrounds and relocating of a new play site including some renovations. Revised mid-year family check-in around all different aspects. Moosup Gardens has reopened since it closed two weeks ago. Killingly Head Start is closing tomorrow.

New Business:**Enrollment Report:**

Looking at the enrollment summary report – there is no significant movement at this time – compared to November. EVC added three new students.

Executive Director's Report:

Board Chair, Joan Trivella discussed having a future meeting for the Board Members with CABE – to continue the work and discussion from where they left off.

Executive Director Mala, reported that when you look at all the division reports you will see the unbelievable work that all employees are doing. Reflecting on the positives and seeing what EASTCONN will look like when we come out of this and what the needs of districts will be.

Amy Margelony, Director of Special and Related Services talked about the space of EASTCONN's Autism Program. Looking at moving to a bigger and better location for the students and staff.

The discussion then shifted to NRP in Killingly. EASTCONN's contract with Killingly expires June 2021. Ongoing meetings with Bob Angeli, the superintendent in Killingly. He is receptive to keeping NRP in the building; but there could be major demo work on the rooms to have them ready. The Killingly town manager discussed the areas that will be available and the quality of that space. Will provide updates at future meetings.

Board Chair, Joan Trivella, discussed the Adult Ed update in the report. Rich Tariff stated that the department is working with several work boards to provide training for staff to obtain different skills – i.e. custodial and nurse aides and greeters and how that relates to COVID.

Youth employment and EWIB employment have impressive numbers for December.

Adult Ed employment training numbers are down a bit due to COVID. The state will give us money to hire additional staff on an emergency basis. At this time, most of the caseworkers are working from home, assisting clients on line, and providing services for job trainings.

Rich Tariff had a meeting with the Governor's Council – CSDE is looking to replicate our system and use it across the state. Details to follow

Finance Report:

Ed Martin reviewed the Year to Date and the Year over Year reports.

YTD – the bottom line is projecting a new income of \$384K – based on the variance reports.

Variance reports – ongoing work with all division directors. Note the YTD correlation between revenue and expenses and the adjustments to the bottom line.

YOY – Due to COVID, we are trying to get an accurate billing cycle established for all divisions so we can have a better forecast of the bottom line at the end of the year.

Comments from Board Members related to the Finance Report:

Discussion around the amount of cleaning buildings due to COVID. We should recoup all those expenses from COVID relief funds and FEMA funds.

General Discussion:

Board Members want to hear more about Virtual Driver’s Ed classes as they are being coordinated.

Board Members discussed the “Direction of EASTCONN”, and to plan and implement another Board retreat to continue this discussion. Where does EASTCONN need to be positioned coming out of COVID? Look at a schedule for regular meetings. Carol will distribute a Doodle Poll.

The Human Resources report was discussed. They requested a broader report with generic numbers. Overview of all this data would be helpful. Melanie Marcaccio, Human Resources Director will distribute this report for November and December.

Discussion around the Policies and their reflection to equity; using the ones that CABE provided as guidelines and how they correspond to the latest statutes. One of the Board members will be invited to discuss in detail at the next Policy Sub-committee meeting; the committee will report back to the full Board at the February meeting.

The group agreed that if the Board has questions relating to the sub-committees – contact the committees ahead of time – so they can be addressed and discussed at the following Board meeting. Look in detail at policies for a provision for social and emotional learning of students and staff.

Consent Agenda:

Approve Updated Policies (first read was done at November 2020 meeting):

6000/6010/6111/6112/6114/6114.1/6114.7/6114.8/6115/6120/
6121/6121.1/6140/6141/6141.2/6141.311/6114.312/6141.32

MOTION: Maryellen Donnelly moved to approve the updated policies as presented

SECOND: Rod Perry

VOTE: Unanimous

ABSTENTIONS: None

Approve First Read of Updated Policies:

6141.31/6142/6142.1/6142.10/6142.101/6142.2/6144/6144.1/6145/6145.2/
6145.3/6145.8/6145.41/6146/6146.1/6146.2/6146.11/6146.13/6152/6153/6154/
6159/6159.1/6161/6161.1/6161.2/6161.3

Comments from Board Members:

Thanks to all of EASTCONN employees for their continued work that is evidenced in the Executive Director's Report.

Adjournment:

MOTION:	Terry Cote moved to adjourn the meeting at 6:53 pm
SECOND:	Amy Blank
VOTE:	Unanimous
ABSTENTIONS:	None

**Respectfully Submitted,
Carol Klemyk**